



Job Title: Computer Aided Designer
Contract Duration: Permanent
Hours and Days: 14.8 hours per week, Monday & Friday (potential for flexibility)
Location: NWFRS Headquarters, St Asaph (Operations Department)
Pay Grade: NWFRS Grade 04, £19,819 – £21,074 per annum pro-rata
Overall Job Purpose:

Graphic Design: Produce, create and design media projects for all Service departments.

Autocad: Produce building plans for inclusion in fire investigation reports and for business fire safety purposes utilising appropriate software.

Geographical Information System (GIS): Effectively and efficiently administer hydrant and water supplies reference.

Site Specific Risk Information (SSRI): Utilising appropriate software to produce hazard information maps for use on Fire Service Appliances and Software

COMPETENCIES TO BE DEMONSTRATED

The role requires applicants who can demonstrate (with evidence) skills in the following areas:

Essential Requirements

- Educated to a minimum of HND level or equivalent qualification in graphic design, multimedia or art and design, or an equivalent amount of relevant experience.
- Working knowledge of Adobe professional graphic design software, Photoshop, Illustrator and InDesign.
- Knowledge and familiarity with industry standard terminology and printing processes.
- Working knowledge of Microsoft Office.
- Knowledge of interact media software.
- Have a proactive self-motivated approach, with the ability to work as part of a team or on own initiative, unsupervised for most of the day.
- The ability to make independent design decisions in relation to design briefs, prioritise workloads and meet tight deadlines and to respond positively under pressure.
- Very good organisational and communicational skills.
- Full driving licence.
- Subject to a basic criminal records disclosure

Level 2 Welsh - Speaking and Listening (to be achieved within probation period) – Requires that you can; Understand the gist of conversations in work. Respond to simple job-related requests and requests for factual information. Ask simple questions and understand simple responses. Express opinions in a limited way as long as the topic is familiar. Understand instructions when simple language is used.

Closing date for receipt of application forms is 12.00 noon, 22nd October 2018.

The closing date will be strictly adhered to and no exceptions will apply.
Further details and application forms are available from the North Wales Fire & Rescue Service website, alternatively from the Human Resources Department on 01745 535280, or by e-mailing Hrdesk@nwales-fireservice.org.uk.

We are an equal opportunity employer and welcome applications from all sections of the community. We welcome correspondence and calls in Welsh and English and we will respond equally to both and will reply in your language of choice without delay.

