



Head of Finance
Permanent 37 hours per week
Headquarters, St Asaph
NWFRS Grade 11 £41,846 – £44,697 per annum

As part of the Senior Management Team of the Service, the post holder will provide leadership in developing and delivering the financial strategy ensuring value for money in the use of public funds. The post holder is responsible for the Service's finance function, providing leadership to and managing the team in the delivery of an effective finance function. Duties include internal and external reporting, budget setting and management, financial governance, external regulation, overseeing the delivery of financial services by external partners and promoting service improvement where possible. The post holder will also act as the lead coordinator for procurement across the Service.

COMPETENCIES TO BE DEMONSTRATED: The role requires applicants who can demonstrate (with evidence) skills in the following areas:

Essential Requirements

- CCAB fully qualified or part qualified but with extensive experience.
- Experience of managing a team of staff.
- Knowledge of pay legislation.
- Good interpersonal skills both written and verbal.
- Well organised with an appreciation of the importance of forward planning.
- Must be able to work to strict deadlines and under pressure.
- High level of professional integrity and discretion.
- Self-motivated and work from own initiative.
- Able to prioritise competing demands and to delegate.
- Ability to develop practical solutions to problems whilst balancing multiple issues and priorities appropriately.
- Able to demonstrate strong analytical, organisational and documentation skills.
- Computer literate.
- Good communication skills both written and verbal; ability to deal with colleagues of all levels.
- A current valid driving licence and the ability and willingness to travel both inside and outside the Service area as and when required.
- Subject to a basic criminal records disclosure.

Level 2 Welsh - Speaking and Listening – Requires that you can understand the gist of conversations in work. Respond to simple job-related requests and requests for factual information. Ask simple questions and understand simple responses. Express opinions in a limited way as long as the topic is familiar. Understand instructions when simple language is used. As an organisation that values the Welsh language, we will provide support and training for any successful candidate to achieve Welsh language skills up to Welsh National Qualification Framework Level 2, within the probationary period.

Closing date for receipt of application forms is 12.00 noon, 17th January 2019.

Please note, should you be shortlisted, assessments and interviews are scheduled to take place on the 24th January 2019

The closing date will be strictly adhered to and no exceptions will apply.

Further details and application forms are available from the North Wales Fire & Rescue Service website, alternatively from the Human Resources Department on 01745 535280, or by e-mailing

Hrdesk@nwales-fireservice.org.uk.

We are an equal opportunity employer and welcome applications from all sections of the community. We welcome correspondence and calls in Welsh and English and we will respond equally to both and will reply in your language of choice without delay.

