



Gwasanaeth Tân ac Achub Gogledd Cymru North Wales Fire and Rescue Service

JOB DESCRIPTION

POST TITLE	Whole-time Duty System (WDS) Rural Firefighter	POST REF	
DEPARTMENT	Operations	DATE	January 2019
REPORTS TO	Operational Guidance Manager	SALARY GRADE	Grey Book FF
LOCATION	Various across North Wales	HOURS PER WEEK	42

OVERALL JOB PURPOSE

To provide flexible operational cover at a range of rural fire stations across North Wales in order to assist in the delivery of the availability plan.

PRINCIPAL DUTIES AND RESPONSIBILITIES

1.	To respond to emergencies in line with NWFRS operational policies and procedures.
2.	To carry out standard tests, vehicle checks, inventories and other work at the station to which they are deployed to ensure operational preparedness.
3.	To address any defects or shortfalls on behalf of the station to which they are deployed via agreed NWFRS procedures (OPS 4 / Stores request).
4.	To undertake a range of development activities that may be required in order to assist the Availability Manager to ensure that the station to which they are deployed has sufficient skill sets.
5.	To liaise and consult with the Availability Manager on a daily basis to assist in overcoming any challenges to availability provision.
6.	To carry out operational intelligence visits as directed by the Operational Risk and Resilience Manager, and to enter all information gathered onto the RMS system.
7.	To prioritise and manage workload ensuring deadlines are met.
8.	To seek guidance on any operational matter with which they are required to deal with that falls outside or beyond their current competence.
9.	To attend any other courses and development that the Head of Response may nominate the individual for to enhance general competence.
10.	To complete the electronic station handover logs in order to assist the local Watch Manager (activities and time spent - V/Fire/Station Handover Logs).
11.	To deliver safe and well checks in the station area to which they are deployed in line with NWFRS procedure.
12.	To ensure that all equipment and buildings are clean, tidy and secured.

PRINCIPAL DUTIES AND RESPONSIBILITIES	
13.	To comply with the Service's regulations and conduct themselves in a manner consistent with the Service's objectives and Core Values when dealing with colleagues and members of the public.
14.	To carry out any other project work as agreed with the Head of Response.
15.	To undertake any other reasonable activity in line with the Firefighter role map.

SUPERVISORY RESPONSIBILITY
None.
FINANCIAL RESPONSIBILITY
None.
CONTACTS OUTSIDE OWN SECTION
Employees within other departments and members of the public.
LANGUAGE REQUIREMENTS
The ability to communicate in Welsh - Level 2 - which requires that you can; Understand the gist of conversations in work. Respond to simple job-related requests and requests for factual information. Ask simple questions and understand simple responses. Express opinions in a limited way as long as the topic is familiar. Understand instructions when simple language is used.
EMPLOYMENT CHECKS / SPECIFIC REQUIREMENTS
Basic DBS.
MANDATORY TRAINING
The post holder will be required to be a competent Firefighter, and to have successfully completed the BTEC Firefighter Operations in the Community NVQ Level 3 or an equivalent competent Firefighter qualification.
OTHER
None.

PERSON SPECIFICATION
Assessment for recruitment requirements and competencies

POST TITLE	Whole-time Duty System (WDS) Rural Firefighter 42 hours
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QUALIFICATIONS, KNOWLEDGE, EXPERIENCE	ESSENTIAL
	The qualities without which a post holder could not be appointed
	To have completed, or be ready to complete, the development to competence process for the Firefighter role as part of this selection process.
	Awareness of national and local fire & rescue service core activities and functions.
	A full and valid driving licence.
	To be currently employed as a Firefighter by a Local Authority Fire & Rescue Service.
	DESIRABLE
Extra qualities which can be used to choose between candidates who meet all the essential criteria	
Experience of providing operational response at a number of different locations.	

SKILLS	ESSENTIAL
	The qualities without which a post holder could not be appointed
	The ability to communicate effectively both orally and in writing to a range of different audiences.
	The ability to understand, recall, apply and adapt relevant information in an organised, safe and systematic way.
	Intermediate ICT skills to include a working knowledge of Microsoft packages.
	The ability to build effective working relationships with people at all levels.
	The ability to prioritise work and meet deadlines and respond positively under pressure.
	The ability to work flexibly within conditions of service when required.
	The ability to communicate through the medium of Welsh (Level 2) or achieve this level within the probationary period (full support and training will be provided as appropriate).
	DESIRABLE
	Extra qualities which can be used to choose between candidates who meet all the essential criteria
	To have completed the SFJ Awards Level 3 Award in Initial Incident Command in Fire and Rescue Services or equivalent.
To be a competent emergency fire appliance driver.	
To be trained to Water Rescue Team Type C, D or E in line with the DEFRA Flood Rescue Concept of Operations 2012.	

OTHER RELEVANT REQUIREMENTS	ESSENTIAL
	The qualities without which a post holder could not be appointed
	An understanding and respect for people's differences and a commitment to adopting a fair approach to others.
	A commitment to and ability to develop self and others.
	The ability to maintain a confident and resilient attitude in highly challenging situations.
	Openness to change and the desire to actively seek to support change.
	A proactive and self-motivated approach with the ability to work without supervision at times.
	The ability to achieve satisfactory results to a Basic DBS Check.
	DESIRABLE
Extra qualities which can be used to choose between candidates who meet all the essential criteria	
None.	